

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS
met in Regular Session on Monday, December 11, 2023 at 10:00 A.M.

Those present:

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Pat Martin, III	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter	County Clerk
Conner Deen	County Attorney Part-Time
Jack Curd	Sheriff
Nita Lewis	Court Coordinator
Patricia Vieth	Treasurer
David Levy	County Attorney
Via Zoom	

Public in Attendance:

Nathan Lawson – Archer County News
Jordyn Berend; Susie Wallace; Clifton Russell - Citizens

A. CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

B. Approve Final Agenda:

Items #3 and #5 were removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Jack Curd reported that the company that came to check the Sheriff's Office generator could not fix it themselves, but told him how to fix it, so the generator is back up and working. The generator and the MRAP that use diesel have all been winterized. The Walk-in freezer has been working and the replacement is on its way. The new washer will be installed today.

Todd Herring reported that the Holliday Senior Citizens would be having their Christmas meal on Thursday, December 21, 2023.

Patricia Vieth thanked the court for getting all the lights working on the Courthouse Square. Vieth thanked the Sheriff for having the work crew put up all the Christmas decorations.

Randy Jackson reported working on maintenance issues in the Courthouse. Work will begin on security matters and Skipworth Construction is working on fixing the plaster cracks upstairs and in the Treasurer's office.

D. ACTION AGENDA

1. Approve departmental reports.

ORDER APPROVING REPORTS

The motion was made by Todd Herring and seconded by Pat Martin, III to approve departmental reports: **Treasurer; Constable Precinct 2; Texas A&M AgriLife Extension Service.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Pat Martin, III and seconded by Todd Herring to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed.**
4. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Wade Scarbrough and seconded by Pat Martin, III to approve Education Certificates: **Karen Aulds; Donald Stevens.** Voting yes 1-2-3-4-Judge

Karen Aulds	Acknowledge of Paternity	
Donald Stevens	TCOLE #3188 State and Federal Law Update	4 hours

5. Approve Publisher's Certificates. **Removed.**
6. Approve Minutes from previous month – November, 2023.

ORDER TO APPROVE MINUTES

The motion was made by Darin Wolf and seconded by Todd Herring to approve minutes from November, 2023. Voting yes 1-2-3-4-Judge

7. Open Bids for the sale of a 1986 Caterpillar 926 Front End Loader.

ORDER TO RATIFY OPENING OF BID

The motion was made by Wade Scarbrough and seconded by Todd Herring to ratify opening of the bid item #9 for the sale of 1986 Caterpillar 926 Front End Loader extending the November 27, 2023, original date of Commissioner Court. Voting yes 1-2-3-4-Judge

Open Bids	
<u>Brett Hoff</u>	\$25,000

8. Award Bid for sale of 1986 Caterpillar 926 Front End Loader.

ORDER TO ACCEPT BID

The motion was made by Wade Scarbrough and seconded by Todd Herring to accept the bid of Brett Hoff in the amount of \$25,000.00 for the sale of a 1986 Caterpillar 926 Front End Loader for Precinct 1. Voting yes 1-2-3-4-Judge

9. Consider and/or approve Single Audit for ARP Act Funding. **Patricia Vieth reported that Edgin, Parkman, Fleming & Fleming would be glad to include the single audit for the American Relief Plan Act for an additional fee.**

ORDER TO APPROVE AUDIT

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve Edgin, Parkman, Fleming & Fleming, PC to perform a single audit for American Relief Plan Act Funding. Voting yes 1-2-3-4-Judge

10. Consider and/or take action on HSA (Health Savings Account). **Patricia Vieth reported that she would deposit the funds for the Health Savings Accounts the first week of January, 2024.**

ORDER TO APPROVE HSA

The motion was made by Todd Herring and seconded by Darin Wolf to approve \$3,000.00 for County Health Savings Account for Elected Officials and Employees that are on the County Health plan. Voting yes 1-2-3-4-Judge

Having no further business to consider, the Court adjourned at 10:16 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk